

Performance-Based Annual Report 2009-2010



Table of Contents

Message from the Chair	3
Profile of the Conseil scolaire francophone provincial	4
Vision	4
Mission	4
Lines of business	5
Enrolment	5
Budget	6
Partners' Contributions	6
Highlights	7
Issues and Achievement of Objectives (2009-2010)	9
1) Constitution, By-Laws and Governance Policies	9
2) Improving the Quality of, and Access to, Educational Services in French	11
3) Developing and Implementing a Communications Plan	14
Challenges and Opportunities	18
Audited Financial Statements	20

St. John's, November 19, 2010

Message from the Chair

The Honourable Darin King
MHA for Grand Bank
Minister of Education
Department of Education - P.O. Box 8700
St. John's, NL A1B 4J6

Re: Results-Based Annual Report 2009-2010

Dear Minister:


In compliance with the *Transparency and Accountability Act* requirements for "Category 1" entities, I am pleased to present the 2009-2010 Annual Report of the Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador (CSFP).

The CSFP's mandate is defined by sections 97 and 98 of the *Schools Act, 1997*, which gives the CSFP the powers and duties set out in sections 75 and 76 of that Act with certain amendments and additions. In short, the CSFP is responsible for all aspects of French first-language education from kindergarten to Grade 12 for the children of right-holders in Newfoundland and Labrador.

Throughout the 2009-2010 school year, the CSFP, working with senior management, complied with the strategic directions prescribed by the Government and communicated to the Minister of Education. The CSFP's three areas of development were set out in the strategic plan tabled in the House of Assembly. These three areas of development are 1) drafting the constitution, by-laws and governance policies; 2) improving the quality of, and access to, educational services in French; and 3) developing and implementing a communications plan.

The results-based report summarizes the CSFP's achievements from July 1, 2009, to June 30, 2010. My signature below is on behalf of the CSFP and indicates its accountability for the results achieved in 2009-2010.

Sincerely,



DR. AHMED DERRADJI-AOUAT
Chair

Conseil scolaire's profile

The CSFP offices are located in the Centre scolaire et communautaire des Grands-Vents at 65 Ridge Road, St. John's, NL.

The Conseil scolaire francophone provincial operates five (5) schools: the Grands-Vents school in St. John's, the Notre Dame du Cap and Sainte Anne schools on the Port au Port Peninsula, the ENVOL educational centre in Labrador City, and the École Boréale in Happy Valley–Goose Bay. On September 30, 2009, the Conseil scolaire had an enrolment of 256 pupils. It had 81 employees, including 44 teachers. The CSFP has also negotiated an agreement with the Commission scolaire du Littoral du Québec to provide French first-language education for eleven (11) right-holder students in L'Anse au Clair, Labrador; these students now attend a French school in the Province of Quebec.

Vision

The vision of the Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador (CSFP) is that of a French-language education system designed to help every student succeed, achieve his or her potential and develop an open mind.

Mission

By June 30, 2011, the Conseil scolaire francophone provincial will have offered a French-language education system focused on the quality of outcomes and the development of language and culture.

Measure 1: Educational program focused on learning outcomes

Indicator: Improved results on provincial tests and examinations compared to 2005-06 results

Measure 2: Integration of language and culture into day-to-day school activities

Indicator: Increased promotion of activities by the Cultural Activities Specialist

Mandate

The CSFP's mandate is established as required by sections 97 and 98 of the *Schools Act, 1997*, which gives the CSFP the powers and duties set out in sections 75 and 76 of that Act with certain amendments and additions. In short, the CSFP is responsible for all aspects of French first-language education from Kindergarten to Grade 12 for right-holders in Newfoundland and Labrador.

Lines of business

The Conseil scolaire francophone provincial has two business lines.

1. Programs and services (Pre-school to Grade 12)

French schools provide children with the opportunity to do the KinderStart (Bon départ) program the year before they begin Kindergarten as a means of preparing them for the Kindergarten program.

Furthermore, in communities where right-holders speak English at home, French schools provide children with an opportunity to do a French pre-school program. The program's goal is to prepare the children for French Kindergarten.

French schools offer programs and courses prescribed or approved by the Department of Education.

The availability of extracurricular activities reflects the schools' human and financial resources.

2. Transportation

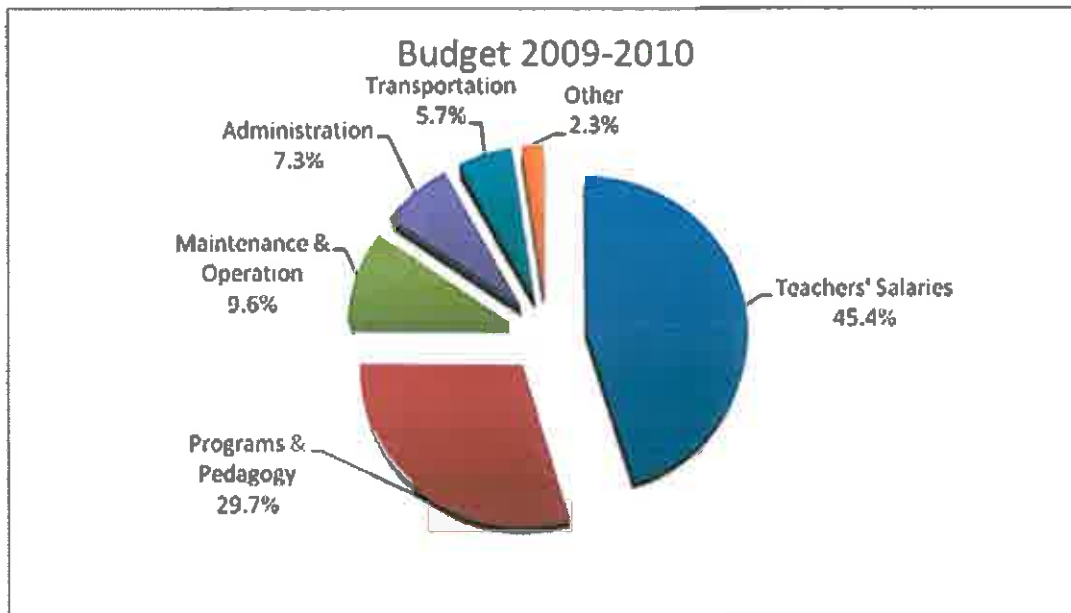
The Conseil scolaire francophone provincial is responsible for providing transportation for students to and from school, in compliance with Department of Education regulations.

Enrolment

The CSFP operated three urban schools with a total of 130 students (50.8%) in 2009-2010 and two rural schools with 126 students (49.2%). It has also negotiated an agreement with the Commission scolaire du Littoral du Québec to provide French first language education for 11 eligible students in L'Anse au Clair, Labrador, who now attend a French school in the province of Quebec.

Budget

The budget for the 2009-2010 school year was \$6,837,100.



Partners' contributions

To achieve the goals of its strategic plan, the CSFP worked with the following partners. The work completed with these partners directly contributed to government's strategic direction of "Improved educational programs and environments respond to constantly evolving demographics."

- a) **Newfoundland and Labrador Department of Education**
The Department of Education is responsible for ensuring compliance with the *Schools Act, 1997*, which defines the roles and duties of school boards. The Department of Education determines the learning programs and develops the administrative and educational regulations that apply to school boards. The boards are accountable to the Department of Education for management of programs and services, and management and administration of human and financial resources. About 77% of CSFP's total budget comes from the Department of Education.
- b) **Canadian Heritage**
Canadian Heritage is the federal department responsible for negotiating the federal-provincial agreement for Official Languages in Education (OLE) programs with the Province of Newfoundland and Labrador. This agreement ensures funding for the additional services and programs needed for

minority-language education and the promotion of the French language and culture. About 21% of CSFP's total budget comes from these agreements negotiated with Canadian Heritage.

c) Francophone organizations

At the provincial level, agreements with the Fédération des parents francophones de Terre Neuve et Labrador (FPFTNL) remain in force for the delivery of community francization programs, with the Association communautaire francophone de Saint-Jean (ACFSJ) for the operation of the Centre scolaire et communautaire des Grands-Vents, and with the Association régionale de la Côte-Ouest (ARCO) for the operation of the Centre scolaire et communautaire Sainte-Anne.

d) Canadian Parents for French

This agency supported the CSFP by providing resources to present a play called "iFrancoPhone" to CSFP schools.

e) Department of Industry, Trade and Rural Development

This department contributed financially to the training of 17 students (young girls) in workshops designed to encourage girls to adopt technological tools such as GPS.

f) Other agencies

The agreement with the Labrador School Board for sharing educational services and school transportation in Happy Valley–Goose Bay and Labrador City remains in force. Further, an agreement with the Commission scolaire du Littoral is maintained for Francophone students from the L'Anse au Clair area to attend Mgr-Scheffer School in Lourdes-de-Blanc-Sablon, Quebec.

Highlights

Conseil scolaire election

In November 2010, a new Conseil scolaire was elected:

Ahmed Derradji-Aouat, Chair , St. John's
Yves Bastien, vice-Chair , Labrador City
Chantal Lecavalier, vice-Chair , Labrador City
Edna Hall, Port-au-Port
June Rouzes, Port-au-Port
Marc Cormier, Port-au-Port
Sylvia Oliver, Port-au-Port
Dinah Pitre-Payne, Goose Bay
Isabelle Ouellet, Goose Bay
Manon Avoine, St. John's

Conseil d'école

A campaign among the Francophone population in three regions and the parents in the five schools led to the election of five conseils d'école with the regulatory membership. A kit was assembled to facilitate the holding of elections. Notre Dame du Cap formed its first conseil d'école.

Trustee training

Members of the CSFP received training on the scope of their governance authority, as opposed to their operational authority.

Infrastructure and renovations

The École Boréale was officially opened by the Minister of Education, the Minister of Labrador Affairs, the Mayor of Happy Valley–Goose Bay and the senior management of the CSFP on June 7, 2010.

10 Years Strategic review of CSFP operations

The CSFP and the Department of Education commissioned a study of the effectiveness and efficiency of CSFP management. A report will be submitted to a steering committee.

Safe and Caring Schools

The five principals, the Programs Coordinator and the Assistant Director received training from the Department of Education on Safe and Caring Schools.

A School Board committee was established to oversee the implementation of the policy on Safe and Caring Schools.

The CSFP received support from the Department of Education to install the *Synrevoice* communications system in its schools. The system's automated web-browser interface enables school administrations to notify parents and guardians of school closures, absences of unengaged students and emergency situations.

New report cards

New report cards have been developed for K to 9. This report card will be used by all schools and will be tested in September 2010. The report will enable parents to better understand the summative evaluation of the social and academic success of their children.

Issues and achievement of objectives (2009-2010)

The CSFP's three strategic issues that focused its work from July 1, 2009, to June 30, 2010 are:

- 1) Constitution, by-laws and governance policies;
- 2) Improvement in quality of, and access to, educational services in French; and
- 3) Communication.

Issue One

Constitution, By-Laws and Governance Policies

The CSFP provides French first-language education throughout Newfoundland and Labrador. Consequently, it is important that governance in this district, which covers a vast geography, be consistent. In order to ensure effective and efficient governance, trustees must have a constitution, by-laws and governance policies.

Analysis of the CSFP's existing constitution, by-laws and policies indicates a need for modifications and a re-write of its policies, in particular, those on governance. To ensure the CSFP meets its legal requirements—in accordance with the *Schools Act, 1997* and the *Transparency and Accountability Act*—and that it governs effectively and efficiently, it needs to develop and implement governance policies. Furthermore, in order to ensure productive CSFP meetings to develop quality policies, it is essential that trustees receive adequate training.

The CSFP's governance policies will ensure that students in French first-language schools throughout the province will receive quality programs and services consistent with the CSFP's mandate and resources, and in accordance with the strategic directions provided by the Minister of Education on March 19, 2008.

Goal One: By June 30, 2011, the Conseil scolaire francophone provincial will have governed more efficiently and effectively with its adopted constitution, by-laws and governance policies.

Measures: Governed more effectively and efficiently
Revised constitution, by-laws and governance policies

Indicators:

- Board approved constitution
- Board approved by-laws
- Board approved governance policies
- Increased trustee training

Achievement of the objective set for 2009-2010

By June 30, 2010, the Conseil scolaire francophone provincial will have approved a draft revised constitution, by-laws and governance policies and submitted them to the Minister of Education for approval.

Measure: Approved and submitted to the Minister of Education draft revised constitution, governance by-laws and governance policies

Indicators:

- Approved draft revised constitution and submitted to the Minister of Education
- Approved draft revised governance by-laws and submitted to the Minister of Education
- Approved draft revised governance policies and submitted to the Minister of Education

The CSFP's contribution to achieving the objectives in its strategic plan is described under the following indicators.

Approved draft revised constitution, by-laws and governance policies submitted to the Minister of Education for consideration

During the 2009-2010 year, a draft revised constitution, by-laws and governance policies were approved by the CSFP and submitted to the Minister of Education for consideration.

The CSFP reached this objective by :

- Providing its members with a professional development session enabling them to differentiate between governance and operational policies;
- Setting up a policy committee who met three times with a specialist on governance policy writing. The committee insured that the policies were compliant with the Schools Act, 1997; and
- Insuring that any changes recommended by the policy committee were approved by the Board.

Objective set for 2010-11

By June 30, 2011, the Conseil scolaire francophone provincial will have adopted its revised constitution, by-laws and governance policies.

Measure: Adopted revised constitution, by-laws and governance policies.

Indicators:

- Adopted constitution
- Adopted by-laws
- Adopted governance policies

Issue Two

Improving the Quality of, and Access to, Educational Services in French

During the consultation sessions for the development of the strategic plan, the following concerns were raised: (i) the lack of critical services in French (special education, speech therapy, and guidance), (ii) the availability of senior high school courses, which has an impact on the choice of post-secondary programs, and (iii) the space required to deliver programs and services. These factors were cited as major reasons why right-holders hesitate to enrol their children in a French school and why students often leave the French school at the end of the Intermediate level. This has a major impact on enrolment in French first-language schools, particularly at the senior high school level.

The intent of the strategic directions provided by the Minister of Education is to improve educational programs and environments that respond to evolving demographics. In 2009-10, a total of 256 students were enrolled in the five French first-language schools across the province. The CSFP's goal is to offer a broad curriculum and learning supports to facilitate high student achievement.

Goal Two: By June 30, 2011, the Conseil scolaire francophone provincial will have improved the quality and quantity of educational services.

Measure: Quality and quantity of educational services in French

Indicators:

- Improved access to senior high school courses
- Improved access to key services in French
- Improved scores on achievement tests and examinations
- Improved teacher professional development

Achievement of the objective set for 2009-2010

By June 30, 2010, the Conseil scolaire francophone provincial will have further increased access to senior high school courses, key services and improved teacher professional development.

Measures: Improved and increased access to senior high school courses and key services
Improved teacher professional development

Indicators:

- Continued improvement of access to senior high school courses
- Continued improvement of access to key services in French
- Continued improvement of teacher professional development

The CSFP's contribution to achieving the objectives in its strategic plan is described under the following indicators.

Continued improvement of access to senior high school courses

Access to senior high school courses was improved through a variety of initiatives:

- Five new courses (Math 1231, Math 3231, Chimie 2239, Chimie 3239 and Sciences intégrées) were offered as distance courses by the Centre for Distance Learning and Innovation (CDLI);
- The CSFP provided laptops for distance courses. Two students used the laptops; and
- A plan to expand space in schools was submitted to the Department of Education in early December 2009. Renovations are planned for two schools to optimize their space.

Continued improvement of access to key services in French

Key services in French are interventions that facilitate students' appreciation of their cultural heritage and enable them to make choices with respect to career orientation. Key services include special education, speech therapy and guidance. During 2009-10, access to key services was improved through a variety of initiatives, such as the following:

- The services of a guidance counsellor were retained and they facilitated the update of high school students' three year plans.
- The services of Speech Therapists were retained to assist children in three schools.
- The services of an Educational Psychologist were retained for one student.
- The services of a Special Education consultant were retained for the five schools. Activities related to Special Education included:
 - Coordinated psychological assessments;
 - Updated students' file to request student support services;
 - Assisted with the development of individualized intervention plans;
 - Assisted with data entry in the Referral Tracking System; and
 - Liaised with the Department of Education.
- Activities to facilitate student's appreciation of their cultural heritage included:
 - Two students from Grands-Vents participated in the ACELF Youth Forum, the purpose of which was to strengthen the identity of Francophone students who are in a minority situation;
 - Seventeen girls in Grade 7 and up participated in workshops designed to foster girls' interest in careers in science and technology;
 - Students from five schools participated in an ecology training session called **Deux jours en vert**;
 - Twenty students travelled to Saint-Pierre and Miquelon from May 30 to June 4;

- Students from four schools attended the play **iFrancoPhone** presented by Canadian Parents for French. The purpose of the play is to raise students' awareness of the challenges and benefits of a bilingual education;
- Students from two West Coast schools received accordion lessons;
- Students from the École Boréale received violin lessons;
- Students from the ENVOL educational centre received guitar lessons;
- The students of École Boréale and ENVOL attended a performance of *Petite Jacinthe et Victor*;
- The students of Grands-Vents attended two performances, *Alpha Ya Ya Dialo* and *La traversée du conteux, avec Dominique Breau*;
- The students of Notre Dame de Cap and Sainte Anne attended a performance of *Franco à Gogo*;
- The students of all five schools participated once again this year in the public speaking competition. The finals were held in Goose Bay; and
- Students from all five schools participated in the Acadian Games.

Continued improvement of teacher professional development

During the 2009-2010 year, the CSFP continued to improve access to teacher professional development by providing new teachers with professional development similar to that offered last year and providing professional development in new areas. The following are examples of the types of new professional development offered to teachers:

- All teachers attended a two-day training session on inclusive and adaptive education;
- Five teachers received training on the KinderStart Program in October;
- Five teachers attended the **Jay McTighe Conference on Differentiated Learning**;
- One teacher attended a meeting of the Association Canadienne de l'éducation en langue française (ACELF);
- Five teachers, one from each school, attended a training session entitled **Le passeur culturel** in November 2009;
- Ten teachers received training presented by AGREF (Association des groupes responsables de l'éducation en français). The topic was cultural identity and pedagogy in a minority language environment;
- Seven teachers (special education teachers and school administrators) received training on inclusive education and managing requests for assistance in completing the Department of Education's Annual General Return (AGR) forms;
- Four school administrators received training on learning disabilities;
- Twelve teachers received training in mathematics in January 2010 for the new Grade 2, Grade 5 and Grade 8 programs;
- All teachers attended two-day workshops sponsored by the Department of Education on integrating culture into the curriculum and inclusiveness in the classroom;

- Ten staff members including five teachers and five student aides attended a workshop on **Crisis Prevention Intervention** offered by the Department of Education;
- One teacher attended the **Fifteenth National Congress on Rural Education in Canada**. This training was sponsored by the Department of Education;
- The program coordinator received training on Assistive Technology;
- Teachers from three schools received training on the use of software for recording radio vignettes, called Audacity; and
- The culture and curriculum integration coordinator attended the annual Learning Through the Arts Conference in Banff, Alberta.

Objective set for 2010-2011

By June 30, 2011, the Conseil scolaire francophone provincial will have improved the quality and quantity of educational services as demonstrated by improved scores on provincial tests and examinations as compared to 2007-08.

Measure: Improved the quality and quantity of educational services in French

Indicators:

- Improved access to senior high school courses
- Improved access to key services
- Improved scores on achievement tests and public examinations compared to 2007-08
- Improved teacher professional development
- Increased promotion of activities by the Cultural Activities Specialist

Issue Three

Developing and Implementing a Communications Plan

Participants in every consultation session indicated that many children of right-holders do not attend schools under the jurisdiction of the CSFP. In addition, participants reported that, when Francophone families move from another province to Newfoundland and Labrador, they often have difficulty finding information on the availability of French first-language education in this province. Consequently, parents enrol their children in an English school when they would have preferred to send them to a French first-language school. These factors, which significantly influence enrolment in French first-language schools, have an impact on the amount of multi-grade teaching time and limit the programs and services the schools can offer.

The development and implementation of a communications plan is essential to ensure the effective and efficient distribution of information of interest to primary clients and increase enrolment in French first-language schools. This, in turn, will enhance the programs and services the CSFP can offer French first-language students. Significant increases in enrolment, through effective communication (e.g., of improvements in programs and services), will likely require the CSFP to consider its facility needs.

Goal Three: By June 30, 2011, the Conseil scolaire francophone provincial will have improved communication with its primary clients.

Measure: Communication with the primary clients

Indicators:

- Compared the frequency with which district personnel participate in school council meetings
- Compared the frequency of district office participation in community activities
- Compared district office initiatives intended to create closer ties with the community
- Compared the number of communications with the general public

Achievement of the objective set for 2009-2010

Objective set for 2009-2010

By June 30, 2010, the Conseil scolaire francophone provincial will have implemented the communications plan and made any necessary adjustments/improvements.

Measures: Further implementation of the communications plan

Indicators:

- Adjusted and improved the plan
- Collected and compared communications data

The CSFP's contribution to achieving the objectives in its strategic plan is described under the following indicators.

Adjusted and improved the plan

The CSFP adjusted and improved the communications plan which resulted in a number of communications activities that took place during 2009-10. The focus of these adjustments and improvements was to ensure that our stakeholders are better informed of activities and events ongoing throughout the district. The

following initiatives were a result of the improved communications plan of the CSFP:

- Update of two of the CSFP's six websites. The four remaining sites will be updated in August 2010;
- Co-organizer of the Council of Atlantic Ministers of Education and Training at the Centre scolaire et communautaire des Grands-Vents on the Regional Literacy Action Plan;
- The newsletter to parents usually published in September was replaced by a H1N1 epidemic prevention kit;
- Publication of an information kit on CSFP elections;
- Production and publication of a communications plan for schools;
- Organization of volunteer celebrations in our five schools;
- Cooperation with the Department of Education to produce a training brochure for the conseils d'école;
- Distribution of *Le Lien* to parents starting in February;
- Development of a recruitment brochure for the ENVOL educational centre and École Boréale;
- The communications/promotions coordinator participated in a seminar for Canadian educational communications agents;
- Co-organizer of a Day of Solidarity with Haiti;
- Co-organizer of festivities celebrating the 5th anniversary of the Centre scolaire et communautaire des Grands-Vents; and
- Contribution of a regular column to *Le Gaboteur* to encourage reading and the use of our libraries.

Collected and compared communications data

During 2009-10, the CSFP collected and compared communications data with a view to improving communications throughout the district. Data collected included: the type and number of publications released, the numbers of meetings held, the number of communications received by the district, etc. Based on the collected data, as compared with that in previous years, the CSFP made the following changes:

1. increased the number of head office initiatives intended to create closer ties with the community;
2. increased the number of communications to the general public; and
3. increased the frequency of head office participation in community events.

Increased number of head office initiatives intended to create closer ties with the community.

In order to improve his ties with the community, the Director of Education has participated or delegated his participation to a number of events such as:

- Opening of schools to the community to learn French;
- Meeting with the Labrador City municipal council to resolve a bus route conflict;

- Good-bye event for a daycare teacher;
- Participation in Grands-Vents festivities;
- Participation in the Armistice ceremony;
- Inclusion of the Fédération des parents in the H1N1 campaign;
- Participation in National Volunteer Appreciation Week;
- Participation in the event **Partageons nos cultures**;
- Participation in the second anniversary of the multiculturalism policy;
- Participation in the Olympic torch relay;
- Distribution of a survey to parents on the quality of CSFP services; and
- Amendments to the CSFP website to allow members of the public to submit applications online.

Increased number of communications to the general public

The Director of Education has increased the number of releases by different means :

- A message to parents and public entities regarding CSFP's plans to help combat the spread of H1N1;
- A text advertising the elections for the conseils d'école and the CSFP was sent to parents and community partners;
- Le Lien was published monthly and distributed to a wider readership, including Department of Education, the Office of French Services and, since January 2010, parents;
- Bilingual press release on Deux jours en vert;
- Bilingual press release on GPS technology, girls and science;
- Monthly update of CSFP website;
- Press release on the 5th anniversary of the Centre scolaire et communautaire des Grands-Vents;
- Press release on the Grands-Vents Olympic Games; and
- Press release on the Day of Solidarity with Haiti.

Objective set for 2010-2011

By June 30, 2011, the Conseil scolaire francophone provincial will have finalized and evaluated its communications plan.

Measure: Finalized and evaluated communications plan

Indicators:

- Finalized the plan
- Evaluated and adjusted plan as necessary
 - Compared frequency with which head office personnel participate in conseil d'école meetings to 2009-10 data
 - Compared frequency of head office participation in community activities to 2009-10 data
 - Compared head office initiatives intended to create closer ties with community to 2009-10 data

- Compared number of communications with general public to 2009-10 data

Challenges and Opportunities

Improved academic achievement

A review of scores on criterion referenced tests indicates that some improvement is necessary. More targeted teaching of the learning outcomes in French and Mathematics at the elementary level are required. CSFP will have to offer more support to teachers in view of helping students improve their performance in those areas.

Strategic plan 2011-2014

Consultations with stakeholders will take place during 2010-11 to develop the next three-year strategic plan.

Conseils d'école

Members of school councils are asking for training. They want to better understand their role and their responsibilities as members of the school council. The CSFP, in collaboration with the Department of Education, endeavours to offer training sessions for the school councils during the school year. A better understanding of their roles and responsibilities will enhance the school council's support to CSFP's in reaching its objectives.

Implementation of the new policy manual

Once the policy manual is approved by the Department of Education, the trustees will have to familiarize themselves with their new set of policies and regulations so as to insure the efficient management of the CSFP. During CSFP meetings, the Policy Committee Chair will play a key role in advising Trustees on policy compliance.

Safe and Caring Schools

The CSFP will oversee the implementation of the "Safe and Caring Schools" policy in all five schools.

Each school will develop protocols in compliance with this policy. Each school will set up a Safe and Caring School committee.

Distance education

The CSFP needs to develop a comprehensive plan with regard to distance learning. This mode of delivery improves student access to High School courses.

Émile-Benoît Foundation

The CSFP endeavors to finalize the **Émile-Benoît Foundation** to promote French First Language Education and francophone cultural activities. This foundation will allow CSFP to give grants to high school graduates to pursue their post-secondary education in French.

Through this initiative the CSFP wants to encourage student retention in its schools until the end of high school.

Bilingual bulletins for parents

The publication of two bilingual bulletins for the parents of all five schools will inform parents of the CSFP's strategic issues and will keep them abreast of new developments that will enhance their children's schooling experience.

Parent and guardian satisfaction

The CSFP will finalize analysis of the parent-satisfaction survey, implement strategies to improve parent satisfaction and conduct similar surveys with students and staff.

Communications plans

To improve school communication with parents and other stakeholders, it is necessary that schools develop and implement their own communication plan.

Services for students with learning disabilities

CSFP must focus increasingly on providing services to its student population experiencing learning difficulties. The limited availability of French speaking professionals in the province, however, increases the difficulty the CSFP's has providing these educational services.

Teacher and executive personnel recruitment

Teacher and executive personnel recruitment continue to be major challenges for the CSFP. The availability of qualified French speaking personnel that have a minimum mastery of English as a second language is limited in this province. Our recruitment strategies include participation in Career Fairs outside the province and networking with recruiting agencies outside the country. Another major challenge to recruitment is the availability of affordable housing especially in Labrador City, Goose Bay and the West Coast.

Student population growth

The student population has grown by 4% compared to September 30, 2009. The St. John's school, École des Grands-Vents, is experiencing an unprecedented growth. The student population has grown by 22% compared to September 30, 2009. The underlying challenge for the CSFP is the school's space requirement.

Audited Financial Statements

**Conseil scolaire francophone
provincial de Terre-Neuve-et-
Labrador**

**FINANCIAL STATEMENTS/
AUDITORS' REPORT**

June 30, 2010

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

TABLE OF CONTENTS

June 30, 2010

Auditors' Report.....	1
Financial Statements:	
Statement of Financial Position	2
Statement of Current Revenues, Expenditures and Board Equity (Deficiency).....	3
Statement of Cash Flows	4
Statement of Changes in Capital Fund.....	5
Notes to Financial Statements:	
1. Significant Accounting Policies.....	7
2. Accounts Receivable	8
3. Accounts Payable	9
4. Investment in capital assets.....	10
5. Accrued Severance Leave.....	11
6. Executive Staff Paid Leave.....	11
7. Reserve.....	11
8. Contingent liability	11
9. Comparative figures.....	11
Schedules:	
1. Current Revenues	12
2. Administration Expenditures	14
3. Instruction Expenditures	15
4. Operation and Maintenance Expenditures – Schools	16
5. Pupil Transportation Expenditure	17
6. Ancillary Services	18
7. Miscellaneous Expenses	18
8. Details of Capital Assets	19
9. Details of Long Term Debt.....	20
9A Summary of Long Term Debt.....	22
9B Current Maturities	23
9C Interest Expense.....	24
10. Pupil Services – Federal Funding	25
11. Community Programs – Federal Funding	26
Supplementary information:	
1. Cash.....	27
2. Short Term Investments	27
3. Prepaid Expenses	28

AUDITORS' REPORT

To Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador

We have audited the statement of financial position of the Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador as at June 30, 2010 and the related statements of current revenues, expenditures and Board equity, statement of cash flows and statement of changes in capital fund position for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at June 30, 2010 and the results of its operations and changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles and as explained in Note 1 to the financial statements, and are in compliance with reporting requirements established for School Boards in the Province of Newfoundland and Labrador by the Department of Education.

Noseworthy Chapman

Chartered Accountants
St. John's, Newfoundland & Labrador
September 15, 2010

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**


STATEMENT OF FINANCIAL POSITION


June 30, 2010

	<u>2010</u>	<u>2009</u>
<u>Assets</u>		
Current Assets		
Cash (Supp. Info. 1)	\$ 84,020	\$ -
Short Term Investments (Supp. Info. 2)	206,000	306,000
Accounts Receivable (Note 2)	458,713	493,156
HST Receivable	30,254	28,603
Prepaid Expenses (Supp. Info. 3)	21,191	31,802
Total Current Assets	800,178	859,561
Long Term Investments	-	-
Capital Assets (Sch. 8)	9,550,794	7,660,469
	\$ 10,350,972	\$ 8,520,030
<u>Liabilities and Board Equity</u>		
Current Liabilities		
Due to Bank (Supp. Info.1)	\$ -	\$ 63,205
Due to the Government of Newfoundland & Labrador	118,899	152,733
Accounts Payable and Accruals (Note 3)	67,800	53,614
Current Maturities	4,000	-
Total Current Liabilities	190,699	269,552
Long-Term Debt	3,500	-
Severance Pay Benefits - Teaching staff (Note 5)	335,438	238,694
Severance Pay Benefits - Non-teaching staff (Note 5)	59,767	50,698
Other Employee Benefits - Vacation pay	12,266	10,238
Executive Staff Paid Leave (Note 6)	53,129	41,073
Summer Pay Liability	404,409	372,746
Deferred Revenue	32,962	88,571
	897,971	802,020
Board Equity		
Investment in Capital Assets (Note 4)	9,539,352	7,646,175
Reserve - (Note 7)	51,000	36,000
Board Equity (Deficit)	(331,550)	(233,717)
Total Board Equity	9,258,802	7,448,458
	10,350,972	\$ 8,520,030

Contingent liability (Note 8)

Approved:

 Chairperson

 Director of Education

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

Statement of Current Revenues, Expenditures and Board Equity (Deficiency)

Year Ended June 30, 2010

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Current Revenue (Schedule 1)			
Federal Government Grants	\$ 1,146,895	\$ 1,146,895	\$ 1,215,865
Provincial Government Grants	6,087,015	5,558,805	5,791,572
Donations	-	-	-
Ancillary Services	129,888	130,000	138,002
Miscellaneous	406	1,400	14,849
	<u>7,344,204</u>	<u>6,837,100</u>	<u>7,160,288</u>
Current Expenditures			
Administration - (Schedule 2)	600,094	502,030	525,185
Instruction (Schedule 3)	3,885,084	3,629,675	3,879,283
Operations and Maintenance (Schedule 4)	641,623	655,000	699,976
Pupil Transportation (Schedule 5)	413,558	390,000	379,509
Ancillary Services (Schedule 6)	161,198	160,000	196,809
Miscellaneous Expense (Schedule 7)	33,500	-	-
Pupil Services - federal grant (Schedule 10)	949,709	970,995	1,024,756
Community programs - federal grant (Schedule 11)	175,900	175,800	173,665
Amortization of capital assets	385,717	387,500	385,030
	<u>7,248,381</u>	<u>6,871,100</u>	<u>7,063,213</u>
Excess of Revenue over Expenditure before undermoted item	97,823	(34,000)	97,074
Transfer to Capital Fund	71,856	-	45,415
Excess of Revenue over Expenditure for the Period	25,967	<u>\$ (34,000)</u>	51,659
Executive Staff Paid Leave (Note 6)	(12,056)		(41,073)
Teacher severance pay accrual (Note 5)	<u>(98,744)</u>		<u>(8,357)</u>
Adjusted excess of Revenue over Expenditures	(82,833)		2,229
Board Deficiency, Beginning of Year	(233,717)		(220,946)
Transfer (to) from reserve	<u>(15,000)</u>		<u>(15,000)</u>
Fund Deficiency, End of the Year	<u>\$ (331,550)</u>		<u>\$ (233,717)</u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Statement of Cash Flows
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
Operating Activities		
Excess of Revenue over Expenditures (Expenditures over Revenue)	\$ (82,833)	\$ 2,229
Changes in Non-Cash Working Capital		
- Short Term Investments	100,000	(81,000)
- Accounts Receivable	32,791	(74,863)
- Prepaid Expenses	10,611	(20,217)
- Accounts Payable & Accrued Expenses	(15,650)	(71,273)
- Amortization of capital assets	2,855	2,825
Other non-working capital items		
- Summer Pay Liability	31,663	47,386
- Severance pay accrual	105,813	30,148
- Long term deposits		
- Other employee benefits	14,084	42,243
- Deferred revenue	(55,609)	77,077
	<u>143,725</u>	<u>(45,445)</u>
Financing Activities		
Proceeds form Bank Loans	-	-
Grants - Capital	2,276,040	233,636
Other Capital Revenue	-	-
Changes in Long-Term Debt	3,500	-
Other - reserve	-	-
	<u>2,279,540</u>	<u>233,636</u>
Investing Activities		
Proceeds in Sale of Capital Assets	-	-
Additions to Capital Assets	(2,276,040)	(233,636)
Other	-	-
	<u>(2,276,040)</u>	<u>(233,636)</u>
Increase (decrease) In Cash	147,225	(45,445)
Cash, Beginning of the Year	<u>(63,205)</u>	<u>(17,760)</u>
Cash, End of the Year	<u><u>\$ 84,020</u></u>	<u><u>\$ (63,205)</u></u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Statement of Changes in Capital Fund
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
Capital Receipts		
Proceeds from Bank Loans		
- School Construction	\$ -	\$ -
- Equipment	-	-
- Service Vehicles	-	-
- Pupil Transportation	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
Federal Grants		
School Construction and Equipment	-	-
Other	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
Donations		
- Cash Receipts	-	-
- Non-Cash Receipts	-	-
- Restricted Use	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
Sale of Capital Assets - Proceeds		
- Land & 012 Buildings	-	-
- Equipment	-	-
- Service Vehicles	-	-
- Pupil Transportation Vehicles	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
Other Capital Revenues		
- Interest on Capital Fund Investments	-	-
- Premiums on Debentures	-	-
- Recoveries of Expenditures	-	-
- Insurance Proceeds	-	-
- Native Peoples Grants	-	-
- Miscellaneous		
- Capital Grants - Province of NL	2,374,184	188,221
- Disposal of School in Goose Bay	(170,000)	
- Cost sharing for Info Technology Grants	-	-
	<hr/>	<hr/>
Total Capital Receipts	<u>2,204,184</u>	<u>188,221</u>
Transfer from Reserve Account	<hr/> -	<hr/> -
Transfer from Current Fund	<hr/> 71,856	<hr/> 45,415
Total	<u><u>\$ 2,276,040</u></u>	<u><u>\$ 233,636</u></u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Statement of Changes in Capital Fund (Cont'd)
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
<u>Capital Disbursements</u>		
Additions to Capital Assets		
- Land and Sites	\$ -	\$ 125,000
- Buildings (net)	2,165,128	63,221
- Furniture & Equipment - Schools	98,995	19,070
- Furniture & Equipment - Other	10,767	25,454
- Service Vehicles	-	-
- Pupil Transportation	-	-
- Other - Centre des Grands-Vents	1,150	891
	<u>2,276,040</u>	<u>233,636</u>
 Principal Repayment of Long Term Debt		
- School Construction	-	-
- Equipment	-	-
- Service Vehicles	-	-
- Other	-	-
	<u>-</u>	<u>-</u>
 Miscellaneous Disbursements		
- Other	-	-
	<u>-</u>	<u>-</u>
 Total Capital Disbursements	\$ 2,276,040	\$ 233,636

Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador

**Notes to the Financial Statements
Year Ended June 30, 2010**

1. Significant Accounting Policies:

The accompanying financial statements have been prepared on a fund accounting basis which is generally accepted for School Districts. Fund accounting can be defined as "accounting procedures in which a self balancing group of accounts is provided for each fund". It is customary for School Districts to account separately for the current and capital funds.

A summary of significant accounting policies adopted by the District, relating to their use of fund accounting, is as follows:

- a) Grants received by the District are recorded in either the current or capital funds depending on their source. Grants from the Department of Education are treated as current revenues while those from the Province in regard to capital projects are recorded as capital revenues.
- b) Capital asset additions are recorded at full cost in the capital fund and are amortized over their useful lives.
- c) Capital assets are amortized using the straight line method based on the following number of years:
 - School buildings - 40 years
 - Furniture - 10 years
 - Equipment - 10 years
 - Computers - 4 years
- d) Funding relating to capital assets is deferred and amortized according to the same method used for the assets to which it relates.
- e) The School board has acquired, in certain cases, land for its buildings without cost. In other cases, the board obtained authorization to use the land without ownership, as long as the properties are used for educational purposes. In the case where the land is board property, value determinations were not possible, meaning that the fair market value was not recorded.
- f) The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates include providing for amortization of capital assets. Actual results could differ from these estimates.

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Notes to the Financial Statements
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
2. <u>Accounts Receivable</u>		
<u>Current</u>		
Provincial Government	\$ 413,052	\$ 438,085
Transportation	-	-
Federal Government	18,063	28,473
Other School Districts	-	-
Rent	24,733	21,386
Interest	13	155
Travel Advances and Misc.	2,311	4,039
<u>Capital</u>		
Provincial Government Construction Grants	541	1,018
Local Contributions		
Other School Districts		
Other		
	\$ 458,713	\$ 493,156
	\$ 458,713	\$ 493,156

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Notes to the Financial Statements
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
3. <u>Accounts Payable and Accruals</u>		
<u>Current</u>		
Trade Payable	\$ 28,240	\$ 27,396
Accrued		
- Liabilities	39,560	26,218
- Interest	-	-
- Wages	-	-
Payroll Deductions		
Retail Sales Tax		
Deferred Grants	-	-
Other	-	-
 <u>Capital</u>		
Trade Payable		
Accrued		
- Liabilities	-	
- Interest		
Deferred Grants		
Other		
	\$ 67,800	\$ 53,614
	\$ 67,800	\$ 53,614

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Notes to the Financial Statements
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
4. Investment in capital assets - beginning of year	\$ 7,646,175	\$ 7,794,745
Add:		
Transfer of Operating Funds to Capital Fund	71,856	45,415
Grants		
- Province - Contribution for Capital Construction	-	-
- Other -		
Capital Projects funded by the province but paid directly to other sources on behalf of the District	2,374,183	188,221
Donations		
Proceeds from the sale of Capital Assets		
- Land		
- Buildings		
- Equipment		
- Vehicles		
- Other		
Interest on Capital Fund Investments		
Recoveries of Expenditures		
Insurance Proceeds - Capital		
Miscellaneous		
	<u>2,446,039</u>	<u>233,636</u>
Deduct Adjustments		
Amortization of Investment in Capital Assets	382,862	382,206
Cost of assets sold		
- Land		
- Buildings	170,000	
- Equipment		
- Vehicles		
- Other	-	-
	<u>552,862</u>	<u>382,206</u>
Other	-	-
Investment in capital assets	\$ 9,539,352	\$ 7,646,175

Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador

Notes to the Financial Statements Year Ended June 30, 2010

5 Accrued Severance Leave

The amount of \$96,744 for teachers' severance costs and the amount of \$9,069 for non-teaching staff severance costs are included in expenses. The amount of \$335,438 for teachers' severance costs and the amount of \$59,767 for non-teaching staff severance costs for a total of \$395,115 are included in the liabilities.

The adjustment for teachers' severance pay is required by the Department of Education of the Government of Newfoundland and Labrador and has no impact on the operation of the School Board. No account receivable is included in the accounts to offset this liability.

The accrued severance leave for non-teaching personnel is funded out of the board's regular operating grants.

6 Executive Staff Paid Leave

The amount of \$12,056 for executive staff paid leave has been included in current year expenses. The amount of \$41,073 for executive staff paid leave related to June 30, 2009 has been reflected appropriately in that period. No account receivable is included in the accounts to offset this liability.

7 Reserve

In accordance with leases with the tenants of the Centre scolaire et communautaire des Grand-Vents in St. John's, this reserve constitutes funds that management has designated as restricted funds to allow for the future purchase of computer equipment and major renovations of the building.

8 Contingent Liability

The organization was served a statement of claim for an unspecified dollar amount by an individual for wrongful dismissal from a position within Conseil scolaire francophone provincial de Terre-Neuve-et-Labrador. Subsequently, a defense to the statement of claim has been filed by the organization. To date this issue has yet to be resolved and the amount and likelihood any settlement is not determinable at this time.

9 Comparative figures

Certain of the prior year comparative figures have been reclassified to conform to the current year presentation.

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Current Revenues
Year Ended June 30, 2010**

<u>Current Revenues</u>	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Federal Government Grants			
Regular Operating Grants	\$ 1,146,895	\$ 1,146,895	\$ 1,215,865
Provincial Government Grants			
Regular Operating Grants	1,446,743	1,462,805	1,385,608
Amort. of deferred rev for capital assets	382,862	385,000	382,206
Special Grants	-	-	-
- Traditionnal Music	-	-	-
- Official Language Monitor	30,063	57,500	40,473
- French Language recuperation	-	-	-
- Textbook credit allocation	-	-	-
- Communication Tech	-	-	-
- Other	223,193	5,000	171,637
Salaries and Benefits	-	-	-
- Superintendent and Asst. Supts.	228,500	215,000	212,343
- Regular Teachers	3,082,757	2,885,000	2,972,698
- Substitute Teachers	103,325	72,100	97,309
- Student Assistants	166,182	46,400	66,825
- Senior Educational Officer	7,187	50,000	85,771
Pupll Transportation	-	-	-
- Board Owned	-	-	-
- Contracted	396,203	380,000	376,702
- Handicapped	-	-	-
	<u>6,067,015</u>	<u>5,558,805</u>	<u>5,791,572</u>
Donations			
Cash Receipts	-	-	-
Non Cash Receipts	-	-	-
Restricted Use	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Ancillary Services			
Revenues from Rental of Residences	-	-	7,875
Revenues from Rental of Schools and Facilities	104,888	105,000	105,127
Cafeterias	-	-	-
Other - ARCO	25,000	25,000	25,000
	<u>129,888</u>	<u>130,000</u>	<u>138,002</u>
	<u>7,343,798</u>	<u>6,835,700</u>	<u>7,145,439</u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Current Revenues
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Miscellaneous			
Interest on Investments	406	350	953
Bus Charters	-		-
Recoveries of Expenditures	-		-
Revenues from Other School Boards	-		-
Insurance Proceeds	-		-
Bilingual Education Revenue	-		-
Operating Rev. from Native Peoples Grant	-		-
Miscellaneous Federal Grants	-		-
Textbooks	-		-
Other			
- Mining Company Grants	-	-	13,391
- Tutoring for tuition	-		-
- Sundry	-	1,050	505
	<hr/> 406	<hr/> 1,400	<hr/> 14,849
Total Current Revenues	<hr/> \$ 7,344,204	<hr/> \$ 6,837,100	<hr/> \$ 7,160,288

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Administration Expenditures
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Salaries and Benefits			
- Superintendents and Assistant Superintendents	\$ 228,538	\$ 215,000	\$ 212,343
- Board Office Personnel	117,549	106,255	116,847
Office Supplies	6,073	7,500	9,550
Replacement Furniture and Equipment	3,078	6,500	3,990
Postage	7,152	6,500	7,626
Telephone	21,863	19,000	18,438
Office Equipment Rentals and Repairs	10,024	7,500	10,124
Bank Charges	4,052	3,500	3,680
Electricity	-	-	-
Fuel	-	-	-
Insurance	-	-	-
Repairs and Maintenance - Office Building	3,151	3,000	3,867
Travel	30,249	23,500	32,675
Board Meeting Expenses	54,474	50,000	38,995
Election Expenses	-	-	-
Professional Fees	63,921	22,500	28,369
Advertising - Recruitment	10,568	7,500	16,906
Membership Dues	24,344	16,500	17,188
Municipal Service Fees	1,090	575	520
Rental of Office Space	-	-	-
Relocation Expenses	-	2,000	-
Miscellaneous	786	1,700	2,015
Payroll Tax	-	-	-
Training	13,182	3,000	2,052
Total Administration Expenditures	\$ 600,094	\$ 502,030	\$ 525,185

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Instruction Expenditures
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Instructional Salaries (Gross)			
Teachers' Salaries - Regular	\$2,619,187	\$ 2,430,000	\$ 2,521,147
- Substitute	89,988	72,100	87,229
- Board Paid	64,525	82,500	18,489
Augmentation	-	-	-
Employee Benefits	442,737	400,000	426,556
School Secretaries - Salaries & Benefits	150,348	151,000	155,961
Payroll Tax	61,174	55,000	58,508
Other - Sal. & Ben. - program coord.	57,629	153,175	160,310
Other - Sal. & Ben. - student asst	139,793	46,400	55,816
Other - Sal. & Ben. - Labrador	-	-	834
	<u>3,625,357</u>	<u>3,390,175</u>	<u>3,484,848</u>
Instructional Materials			
General Supplies	21,972	23,500	20,214
Library Resource Materials	554	2,500	-
Teaching Aids	30,220	29,000	31,797
Textbooks	-	2,500	381
	<u>52,746</u>	<u>57,500</u>	<u>52,392</u>
Instructional Furniture and Equipment			
Replacement	21,518	30,000	9,438
Rentals and Repairs	7,680	8,500	9,855
	<u>29,198</u>	<u>38,500</u>	<u>19,293</u>
Instructional Staff Travel			
Program Co-ordinators	6,371	23,500	30,186
Teachers' Travel	12,625	17,500	26,164
Inservice and Conferences	4,108	8,500	1,886
	<u>23,104</u>	<u>47,500</u>	<u>58,246</u>
Other Instructional Costs			
French Monitor Program	32,881	62,500	44,483
Inclusion - Support Services	75,960	-	9,003
Secretaries - Training	170	1,000	-
Secretaries - Travels	2,042	1,500	-
Secretaries - Equipment	-	1,000	-
Traditional Music	-	-	9,359
Kinderstart	4,477	5,000	1,659
Extra Curricular Projects	9,518	13,000	-
Healthy Meals Projects	4,725	7,000	-
Principals discretionary budget	3,608	5,000	-
Arts Workshop	21,300	-	-
	<u>154,679</u>	<u>98,000</u>	<u>64,504</u>
Total Instruction Expenditures	<u>\$ 3,885,084</u>	<u>\$ 3,629,675</u>	<u>\$ 3,679,283</u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Operations and Maintenance Expenditures - Schools
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Salaries - Janitorial	\$ 211,723	\$ 196,500	\$ 214,158
- Maintenance	61,673	78,500	94,806
Payroll Tax	-		
Electricity	131,114	140,000	140,738
Fuel	-		-
Municipal Service Fees/Garbage Removal	7,169	7,500	7,468
Telephone	26,590	26,500	24,241
Vehicle Operating and Travel	16,427	22,000	21,991
Janitorial Supplies	19,967	17,500	16,877
Janitorial Equipment	1,522	5,000	1,823
Repairs and Maintenance - Buildings	92,608	62,000	101,502
- Equipment	3,985	18,500	7,080
Contracted Services - Janitorial	1,125	2,000	5,089
Snow Clearing	63,316	70,000	59,980
Rentals	-		-
Other (training)	1,149	5,500	
Other (Security systems)	3,255	3,500	3,223
	<hr/>	<hr/>	<hr/>
Total Operations and Maintenance	\$ 641,623	\$ 655,000	\$ 698,976

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Pupil Transportation Expenditure
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Operation and Maintenance of Board			
Owned Fleet	\$ -		\$ -
Vehicle Leases	-		-
	<hr/>		<hr/>
	-		-
	<hr/>		<hr/>
Contracted Services			
Regular Transportation	413,556	390,000	379,509
Handicapped	-		-
	<hr/>		<hr/>
	413,556	390,000	379,509
	<hr/>		<hr/>
Pupil Transportation Expenditures	<u>\$ 413,556</u>	<u>\$ 390,000</u>	<u>\$ 379,509</u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Ancillary Services and Miscellaneous Expenses
Year Ended June 30, 2010**

Schedule 6

Ancillary Services

The Board owns and operates the following ancillary services:

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Ancillary Services			
Operation of Teachers' Residences	\$ 1,100	\$ -	\$ 16,571
Cafeterias	-		-
Other - Community Centre operations	160,098	160,000	180,238
Other - Environmental Centre	-		-
	<hr/>		<hr/>
Total ancillary services	\$ 161,198	\$ 160,000	\$ 196,809
	<hr/>		<hr/>

Schedule 7

Miscellaneous Expenses

The Board has incurred the following miscellaneous expenses:

GPS Project	\$ 25,000	\$ -	\$ -
Green Environment Project	8,500	-	-
	<hr/>		<hr/>
Total miscellaneous expenses	\$ 33,500	\$ -	\$ -
	<hr/>		<hr/>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Details of Capital Assets
Year Ended June 30, 2010**

	<u>Cost 2009</u>	<u>Additions 2010</u>	<u>Disposals 2010</u>	<u>Cost 2010</u>	<u>Accumulated Amortization 2010</u>	<u>Net book value 2010</u>	<u>Net book value 2009</u>
Land and Sites							
Land and Sites	\$ 125,000	\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ 125,000
Buildings							
Schools	11,199,129	2,335,128	200,000	13,334,257	4,329,418	9,004,839	7,127,394
Administration	-	-	-	-	-	-	-
Residential	-	-	-	-	-	-	-
Recreational	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
	<u>11,199,129</u>	<u>2,335,128</u>	<u>200,000</u>	<u>13,334,257</u>	<u>4,329,418</u>	<u>9,004,839</u>	<u>7,127,394</u>
Furniture and Equip.							
Schools	864,216	98,995	-	963,211	616,072	347,139	322,143
Administration	323,574	10,767	-	334,341	283,587	50,754	59,753
Residential	-	-	-	-	-	-	-
Recreation	-	-	-	-	-	-	-
Other - CGV	41,521	1,150	-	42,671	19,809	23,062	26,179
	<u>1,229,311</u>	<u>110,912</u>	<u>-</u>	<u>1,340,223</u>	<u>919,268</u>	<u>420,955</u>	<u>408,075</u>
Misc. Capital Assets							
Other	-	-	-	-	-	-	-
Total Capital Assets	<u>\$ 12,553,440</u>	<u>\$ 2,448,040</u>	<u>\$ 200,000</u>	<u>\$ 14,799,480</u>	<u>\$ 5,248,686</u>	<u>\$ 9,550,794</u>	<u>\$ 7,660,469</u>

Schedule 9

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Details of Long Term Debt
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
	<u>\$</u>	<u>\$</u>
Loans Other than Pupil Transportation		
Bank Loans		
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
Total	<u>-</u>	<u>-</u>
Mortgages		
___ Repayable \$ _____ annually, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
Total	<u>-</u>	<u>-</u>
Debentures		
___ Repayable \$ _____ annually, maturing _____	-	-
___ Repayable \$ _____ monthly, maturing _____	-	-
Total	<u>-</u>	<u>-</u>
Subtotal	<u>-</u>	<u>-</u>
Less Current Maturities	<u>-</u>	<u>-</u>

Schedule 9 (Cont'd)

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Details of Long Term Debt
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
Loans - Pupil Transportation		
Vehicle Bank Loans		
_____ Repayable \$ _____ monthly, maturing _____	\$ -	\$ -
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
Total	-	-
Land, Buildings and Equipment Bank Loans		
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
_____ Repayable \$ _____ monthly, maturing _____	-	-
Total	-	-
Subtotal	-	-
Less Current Maturities	-	-
Total Loans - Pupil Transportation	-	-

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Summary of Long Term Debt
Year Ended June 30, 2010**

Description	Loans			
	Balance Beginning of Period	Obtained During Period	Principal Repayment for Period	Balance End of Period
A) School Construction	\$ -	\$ -	\$ -	\$ -
B) Equipment	-	-	-	-
C) Service Vehicles	-	-	-	-
D) Other	-	-	-	-
E) Pupll Transportation	-	-	-	-
Total Loans	\$ -	\$ -	\$ -	\$ -

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Schedule of Current Maturities
Year Ended June 30, 2010**

Description	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
A) School Construction	\$ -	\$ -	\$ -	\$ -	\$ -
B) Equipment	-	-	-	-	-
C) Service Vehicles	-	-	-	-	-
D) Other	-	-	-	-	-
E) Pupil Transportation	-	-	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Schedule of Interest Expense
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
<u>Description</u>		
Capital		
School Construction	\$ -	\$ -
IEC	-	-
Equipment	-	-
Service Vehicles	-	-
Other		
Energy Management	<u>-</u>	<u>-</u>
Total Capital	<u>-</u>	<u>-</u>
Current - Operating Loans	-	-
- Supplier Interest	-	-
- Charges	<u>-</u>	<u>-</u>
Total Current	<u>-</u>	<u>-</u>
Total Interest Expense	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Pupil Services - Federal Funding
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Language recovery	229,797	232,500	190,000
Student Support Services	177,012	170,000	176,600
Artists in residence / Art & cultural programming	151,532	141,895	53,798
Teacher recruitment and retention	75,938	100,000	107,607
Promotion / Student recruitment	87,578	80,800	112,485
Principal & teacher training	67,512	67,200	58,034
Technology support services	45,600	45,600	-
Federal project administration	38,400	38,400	37,500
School programs coordination	34,409	32,500	163,260
French professional services	31,340	30,000	42,240
Distance education	180	15,000	25,377
Educational Resource Centre	10,411	15,000	18,898
Adult language recovery	-	2,100	4,000
Support for school improvement projects			3,963
Board members training			4,199
French recuperation Center	-	-	26,795
Total - Pupil services - federal funding	\$ 949,709	\$ 970,995	\$ 1,024,756

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Community programs - Federal Funding
Year Ended June 30, 2010**

	<u>2010</u>	<u>Budget</u>	<u>2009</u>
Family resource centers	\$ 85,500	\$ 85,500	\$ 81,906
After school programs	53,900	53,900	35,997
Family literacy - Port-au-Port peninsula	30,500	30,500	30,514
Saturday school program	6,000	6,000	12,848
Summer Project		-	12,400
Total community programs	\$ 175,900	\$ 175,900	\$ 173,665

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Supplementary Information
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
1. <u>Cash</u>		
<u>Current</u>		
Cash on Hand and in Bank	\$ -	\$ -
Cash on Hand	-	-
Bank - Current	84,020	(63,205)
- Savings	-	-
- Teachers' Payroll	-	-
- Non Teachers' Payroll	-	-
- Coupon (Debenture)	-	-
- Other (Petty Cash)	-	-
	<u>84,020</u>	<u>(63,205)</u>
<u>Capital</u>		
Cash on Hand and in Bank	-	-
Cash on Hand	-	-
Bank - Current	-	-
- Savings	-	-
- Other	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
Total Cash on Hand and in Bank	84,020	(63,205)
 2. <u>Short Term Investments</u>		
<u>Current</u>		
Term Deposits	206,000	306,000
Canada Savings Bonds	-	-
Other		
- Canada Treasury Bills	-	-
- Mutual Funds	-	-
- Balance in Broker account	-	-
- Guaranteed Investment Certificate	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
Total Short Term Investments	\$ 206,000	\$ 306,000

**Conseil scolaire francophone provincial
de Terre-Neuve-et-Labrador**

**Supplementary Information
Year Ended June 30, 2010**

	<u>2010</u>	<u>2009</u>
3. <u>Prepaid Expenses</u>		
<u>Current</u>		
<u>Insurance</u>		
Municipal Service Fees	\$ -	\$ -
Supplies	-	-
Other		
- Workers' Compensation Commission	13,753	13,538
- Salaries		-
- Teachers in-service - advance		937
- Student transportation contracts	2,010	-
- Board meetings - advance	2,368	7,717
- Rental - damage deposit		1,700
- Travel advances	2,507	
- Other	553	348
<u>Capital</u>		-
Other		<u>7,562</u>
Total prepaid expenses	<u>\$ 21,191</u>	<u>\$ 31,802</u>